

## Enrolment form for *Proofreading Today*

Please complete this form in **BLOCK CAPITALS** and return it to us by post or fax to the address or number shown at the bottom of the page.

Title: Mr Mrs Miss Dr Other (please specify): \_\_\_\_\_

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Job title: \_\_\_\_\_

Address for correspondence and course materials: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone/Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

### PAYMENT

Would you like to sign up only for Module 1 now, or for the entire course (**please tick one box**)?

Please enrol me on the *pay as you learn* scheme for *Proofreading Today* at £95 for Module 1.

Thereafter, I will contact you should I wish to enrol on subsequent modules, which cost £50 each (prices include VAT, postage & packing).

Please enrol me on Modules 1–5 of *Proofreading Today* now (£295 inc. VAT, postage & packing).

Method of payment (**please tick one box**):

Cheque enclosed for £95 | £295 (delete as appropriate) made payable to Editorial Training.

Please debit my credit/debit card for the sum of £95 | £295 (delete as appropriate).

Please debit my: VISA / MASTERCARD / MAESTRO / CONNECT

Card no: \_\_\_\_\_

Valid from: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Issue no (Maestro): \_\_\_\_\_ 3 digit security no (last 3 digits on reverse of card): \_\_\_\_\_

Cardholder's name: \_\_\_\_\_

Cardholder's signature: \_\_\_\_\_ Date: \_\_\_\_\_

I wish to be invoiced

Is a Purchase Order number required on the invoice?  Yes  No

PO Number: \_\_\_\_\_

Invoice address (if different from above): \_\_\_\_\_

### TERMS & CONDITIONS

1. If you decide that the course is not for you, there is a cast-iron 30 day money back guarantee.
2. Enrolment is for a period of 12 months, which can be extended at the discretion of Editorial Training.
3. Your fees include all the course materials and tutor support.

### EDITORIAL TRAINING

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